



# Connecting to Parent Connect

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## Using Your Email Address

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Note: You must provide your son/daughter's school with your email before you can access Parent Connect for the first time.

### **Steps to Access and use Parent Connect using an email address *for the first time:***

1. Click on the “**Log-In to Parent Connect Using Your Student's Parent Guardian Email Address**” link on the left;
2. Click on the “**Forgot Password**”;
3. Type in your email address;
4. Click the “**Email me my current password**” button.
5. Go to your email account and find out what your password is from the email we send you;
6. Once you receive your password return to the “**Log-In to Parent Connect Using Your Student's Parent Guardian Email Address**” link;
7. Type in your Email Address;
8. Click on “Get Students”;
9. Choose the student you want to see information on;
10. Enter your password;
11. You should now be in Parent Connect.

To log-in to Parent Connect after this, simply click on “**Log-In to Parent Connect Using Your Student's Parent Guardian Email Address**”.